

CHOICES Registration Information

Create a new portfolio (Top right under “Student Sign In”)

Site ID: 0100837 (you do not have to remember this number – one time use only)

Password: newfane (you do not have to remember this password – one time use only)

You are a: Student (already defaulted to Student so leave alone)

First Name: _____ (type your first name)

Last Name: _____ (type your last name)

Date of Birth: (select drop downs for your date of birth)

Gender: (select Male or Female)

Student #: (not needed – disregard – **leave blank**)

Grad Year: (select the appropriate year you will be graduating:
[grade 9=2027; grade 10=2026; grade **11=2025**; grade 12=2024])

Portfolio name: (This is your user name. Use something unique and something that you can remember. ***(email address is a good choice- is unique and you use it and can remember.)

Portfolio password: (Must be between 4-16 characters in length. You can use letters, numbers, and the characters @ - _ . (***)Can't be the same as your Portfolio name though!)

Confirm Password: (re-enter your Portfolio password)

Optional Information: emails - (You can skip this section if you want.)

Select “Create Your Portfolio”

If you were successful, the next loaded page will show YOUR TOOLS. We will be using “Choices Planner”

Note: If there is an error in anything that you entered on the registration screen, the screen will not change and you will get information on what needs to be fixed. If this happens, you will have to reenter the Password of “newfane” again at the top of the screen (and check graduation year) then fix the errors.

If you ever forget your Portfolio name or Portfolio password, we can retrieve this for you. See Mr. Smith, Ms. Wolf or Mrs. Stack for assistance.